

# FORT WAYNE ZOOLOGICAL SOCIETY

## APPLICATION FOR EMPLOYMENT



Fort Wayne Children's Zoo  
 3411 Sherman Blvd  
 Fort Wayne, IN 46808  
 260-427-6800  
[www.kidszoo.org](http://www.kidszoo.org)

*The Society is an equal opportunity employer. Applicants are considered for employment without regard to race, color, national origin, religion, sex, sexual orientation, age, disability, marital status, or any other basis prohibited by law.*

Date \_\_\_\_\_  
 Please print your name as it appears on your Social Security Card.

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip County

Home Phone \_\_\_\_\_ Social Security # \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Position(s) Applied For \_\_\_\_\_

Are you at least 16 years of age?  Yes  No Are you at least 18 years of age?  Yes  No

When are you available to work?  Full-Time  Part-Time  Temporary / Summer Season

Please indicate your best estimate for your: Start Date \_\_\_\_\_ End Date (for temporary positions) \_\_\_\_\_

Please list your weekly work availability:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Have you previously been employed by the Fort Wayne Children's Zoo?  Yes  No  
 If yes, give date and reason for leaving. \_\_\_\_\_

Are you legally entitled to work in the position for which you have applied?  Yes  No

Have you ever been convicted of or pled guilty or no contest to a crime other than a minor traffic infraction?  
 (Answering 'yes' will not necessarily disqualify applicant from employment.)  No  Yes  
 If yes, explain. \_\_\_\_\_

### PREVIOUS EMPLOYMENT

Employer	Employment Dates From: To:	Position / Work Performed
Employer	Employment Dates From: To:	Position / Work Performed
Employer	Employment Dates From: To:	Position / Work Performed

## EDUCATION AND EXPERIENCE

Type of School	Name of School City & State	Years Completed	Graduated (Yes / No)	Course Pursued / Degrees Granted
High School				
College or University				
Other				

Summarize any additional information on experience, skills, or qualifications relevant to the position for which you are applying, including those acquired from employment, education, volunteering, extracurriculars, or other activity.

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## ZOO EMPLOYMENT

Because we host more than 600,000 guests each year, our employees must meet high standards. Please be sure that you are able to comply with all of the statements below before you apply. If you have any questions or concerns, please contact the zoo.

- You will agree to a pre-employment background check and a pre-employment drug screen.
- You will agree to comply with the zoo's appearance guidelines, including no visible face, neck, or offensive tattoos.
- You will agree to provide great guest service in compliance with zoo policy.
- You will be willing and able to work evenings, weekends, and holidays.

***IMPORTANT: We are glad you are interested in joining our team. Please read the following statement carefully before you sign and return this application.***

In considering my application for employment, you may verify the information set forth on this application and obtain additional background information relating to my background. I authorize all persons, schools, companies, corporations, credit bureaus, and law enforcement agencies to supply any information concerning my background. I have read, understand, and agree to this statement. ***(Please initial here)*** \_\_\_\_\_

I understand that you have a commitment to maintain an alcohol/drug-free workplace and that unless prohibited by law, you require a drug screening test as a part of the selection and hiring process. I understand that such drug screening will consist of the testing of a urine sample or other medically recognized test designed to detect traceable amounts of certain banned substances in my body. If after a second confirmatory test, it is determined my specimen contains a banned substance or was altered or substituted, I will be disqualified from consideration for employment and any offer of employment will be withdrawn. I further understand and agree that if I am employed, I may be required to submit to alcohol/drug-testing under certain circumstances during my employment. I have read, understand, and agree to this statement. ***(Please initial here)*** \_\_\_\_\_

I certify that the information on this application is correct and I understand that any misrepresentation or omission of any information will result in my disqualification from consideration for employment or, if employed, my dismissal. I have read, understand, and agree to this statement. ***(Please initial here)*** \_\_\_\_\_

I understand that this application is not a contract, offer, or promise of employment and that if hired, I will be able to resign at any time for any reason. Likewise, the zoo can terminate my employment at any time with or without cause, unless otherwise specified by law or an explicit written contract. I further understand that no one other than the Director has the authority to enter into any employment contract or agreement on behalf of the zoo. I have read and understand this statement. ***(Please initial here)*** \_\_\_\_\_

I understand that this application is good only for sixty (60) days from today's date. If I still desire a position with the zoo after this application expires, it will be my responsibility to fill out a new application and file it with the zoo. Otherwise, the zoo will not consider me for employment after this application expires. ***(Please initial here)*** \_\_\_\_\_

**Signature** *(as it appears on Social Security Card)* \_\_\_\_\_ **Date** \_\_\_\_\_